

Children and Young People Disability Service (CYPDS)

The Royal Borough of Windsor and Maidenhead's Children and Young People Disability Service (CYPDS) provides assessments and support for children and young people with special educational needs and disabilities (SEND) aged 0-25 and their families.



The Service has a range of professionals who support the following functions:

- **Needs assessments** which may result in an **Education, Health and Care (EHC) Plan** for children and young people aged 0-25 or another Child Plan. *From September 2014, EHC plans have replaced Special Educational Needs statements and Learning Difficulty Assessments (LDAs).*
- **Social Work services** to safeguard children and young people up to the age of 18
- **Short Break services** (also sometimes known as respite) to give children and young people aged 0-18 enjoyable experiences and parents and carers a break from caring.
- **Occupational Therapy** assessments covering equipment or adaptations needed in the home for 0-18 year olds.
- **Family working** and support to meet children and young people's needs at the earliest opportunity.
- Services to support the development of young people's life skills as they move towards **adulthood**.
- Maintaining and reviewing the SEND Local Offer website so that families know which services are available and how to access them.

Below is the eligibility criteria for the Children and Young People Disability Service:

One or more of the following statements must apply:

- complex health needs and/or life limiting conditions
- complex learning needs
- occupational therapy needs within the home setting
- severe communication difficulties or behavioural difficulties relating to the child's disabilities
- legal duty to investigate child protection concerns

The service structure chart and Key Resources Booklet is available under 'Useful Documents' to the right of this page.

Referral for CYPDS Services is through the Early Help and Multi-Agency Safeguarding Hub (MASH). Please see the referral section below for details. Please note that a request for a needs assessment for an Education, Health and Care Plan can be made directly to the Children and Young People Disability Service on 01628 685878 or email CYPDS@achievingforchildren.org.uk

Who to contact

Contact Name	Children and Young People Disability Service
Telephone	CYPDS: 01628 685878, MASH: 01628 683150
E-mail	CYPDS@achievingforchildren.org.uk or MASH@achievingforchildren.org.uk
Notes	Please note that the former Learning Difficulties and Disabilities (LDD) Service and Special Educational Needs team are now part of the Children and Young People Disability Service.

Where to go

Name	Children and Young People Disability Service
Address	Town Hall St Ives Road Maidenhead

Berkshire

Postcode

SL6 1RF

Other details

Age Range

0-25 (note that some services are only up to age 18)

Local Offer

Is your service accessible?

Facilities used for services provided by the Children and Young People Disability Service are accessible for the range of needs supported. Staff within the service have access to training in alternative communication methods such as Makaton, PECs and communication books to enable them to work with children and young people with limited or no verbal communication. We also have access to British Sign Language (BSL) interpreters.

What are the eligibility criteria for your service?

Please see the eligibility criteria under 'Useful Documents' to the right of this page.

How are referrals/applications made to your service?

If you would like to make a new referral for CYPDS services, please contact the Early Help Hub and Multi-Agency Safeguarding Hub (MASH) on 01628 683150 or email MASH@achievingforchildren.org.uk. Further information and request forms are available on the Local Safeguarding Children Board (LSCB) and Royal Borough website.

[Click here](#)

Families who are receiving ongoing services from the Children and Young People Disability Service can contact the service directly on 01628 685878 or email CYPDS@achievingforchildren.org.uk. To request a needs assessment for an Education, Health and Care Plan, please contact the Children and Young People Disability Service directly on 01628 685878 or email CYPDS@achievingforchildren.org.uk

The service operates from 8.45-5.15 Mondays to Thursdays and 8.45-4.45 on Fridays. Outside these hours the Emergency Duty Team (EDT) provides an emergency social work service to help with any personal or family problems that reach a crisis during the night, at weekends or bank holidays which can't wait until the next day. EDT can be contacted on 01344 786543. If you consider a child is in immediate danger, phone Police emergency number on 999.

What is your service standard for responding to referrals/accessing services?

The CYPDS service responds to referrals within 24 hours during the working week

Who provides / funds your service?

Local Authority

Are children, young people, parents / carers charged for your service?

No

Details of

CYPDS services are free. The exception is that families pay for



charges, whether any help is available with costs	Short Break activity costs. However the Children and Young People Disability Service meets the cost of Support Workers to enable the child or young person to access the short break.
Feedback and complaints procedure	Any feedback or complaints are managed under RBWM's Complaint policy for Children's Social Care. This is available at the following on the Council website. www.rbwm.gov.uk . Click here You can also call on 01628 685878 or email CYPDS@achieivingforchildren.org.uk for details of the complaints process.
How will I know my child/ young person will be safe using this service?	All staff within the Children and Young People Disability Service have an enhanced DBS (previously known as CRB) check. All staff also undertake targeted safeguarding children training, which is updated on a regular basis. Social Workers within the Service hold the statutory responsibility for investigating any child protection concerns which may arise.
Local Offer Age Bands	0-5, 5-11, 11-16, Preparing for Adulthood, Parents and Carers
SEN Provision Type	Targeted, Specialist
Supporting people with	<ul style="list-style-type: none"> • Autism • Behavioural, emotional, social difficulties • Down Syndrome • Hearing impairment • Medical needs • Moderate learning difficulties • Physical disabilities • Profound and multiple learning difficulties • Severe learning difficulties • Specific learning difficulties • Speech, language communication needs • Visual Impairment

Last Updated

14/02/2019